

**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**TASK AND FINISH GROUP**

**“REVIEW OF STAFF TRAVEL”**

**27<sup>TH</sup> JUNE 2013**

**MINUTES**

**Present:**

Cllr Steve Niblock (Chair), and Vi Bebb

**Apologies:**

Cllr Andrew Blackburn

**Also Present:**

Janet Henshaw

*Clerk to the Authority and Monitoring Officer*

Ria Groves

*Trainee Solicitor*

Simon Mansfield

*Environmental Manager*

Nicholas Pitchers

*Minute Taker*

**1. Minutes of the Previous Meeting**

The minutes of the previous meeting of the Group held 4<sup>th</sup> June 2013 were approved as a correct record of proceedings and were signed accordingly by the Chair.

**2. To recommend appropriate targets for staff modes of travel whilst commuting to and from work**

Members considered the revised data presented to them and discussed suitable targets for staff modes of travel whilst commuting to and from work whilst referring to: the Local Sustainable Transport Fund targets for the region, and the figures from the Travel Survey Data 2012 relating to alternative modes of transport staff felt they could take.

**Resolved that:**

Appropriate targets for staff modes of travel whilst commuting to and from work be recommended as follows:

Usual Travel Mode	Present Modal Split	Proposed Whole MFRA travel targets
Car on own	57%	47%
Car share	12%	15%
Bicycle	20%	23%
Walk	4%	5%
Train	3%	5%
Motorbike or Moped	2%	2%
Bus	2%	3%

**3. To provide a report for the Performance and Scrutiny Committee outlining the work of the Group and its recommendations**

Members considered the Draft Report for the Performance and Scrutiny Committee and made suggestions and changes.

Resolved that:

- a) additional recommendations be added to the effect that:
  - i. the targets, recommended in 3. above, be adopted with the provision that effort be made to support any campaigns and actions that would help achieve these targets, and
  - ii. regular surveys of staff travel be undertaken to monitor progress against these targets and review them where necessary.
- b) the National targets and European targets for reducing Carbon Emissions be referenced in paragraph 6 of the Draft Report to provide extra background to the report.

**4. Further meetings**

Members considered the need for any further meetings of this Group.

Resolved that:

- a) No further meetings to take place, and
- b) the Final Report be circulated to Members of this Group for approval prior to being submitted onto the Agenda for the Performance and Scrutiny Committee to take place on 30<sup>th</sup> July 2013.

Close